

Minutes of the Independence City Commission's January 14, 2016 Meeting.

The Independence City Commission met on January 14, 2016 at 5:30pm in the Veterans Room at Memorial Hall. Mayor Leonhard Caflisch, Commissioner Gary Hogsett, and Commissioner Fred Meier were present. Others present included:

City Staff

Micky Webb, City Manager
Kelly Passauer, Assistant City Manager/Planning & Zoning Administrator
Jennifer Rutledge, Director of Finance/City Clerk
Jeff Chubb, City Attorney
Mark Vining, Officer in Charge - Police Department
Dave Cowan, Public Safety Director

Visitors

Jerry Bright	Paul Viets
Gary Morrison	Linda Farmer
Mike Flood	Lisa Wilson
Steve McBride	Don Farthing
Louise Green	Kathy Shephard
Chester Green	James Thornber
Toni Camacho	Dorcas Sutton
Charles Barker	Louis Ysusi
John Risner	Ned Stichman
Robert Meadows	Charlotte Caflisch
Dean Hayse	Mary Schmidt
Kanye Ori	Chuck Schmidt
Arie Barker	Don Farthing
Aerial Darnell	

Call to Order

The meeting was called to order by Mayor Leonhard Caflisch.

Pledge of Allegiance to the United States of America

Adoption of the Agenda

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission adopted the agenda with the following addition:

- Item 1. Discussion of 921 W Myrtle.

Aye: Caflisch, Meier, Hogsett

Nay: None

City Licenses

A-1 Electric, Inc., - Chanute, KS - Lyle Bruenger, Owner

Citizens Concerns and Petitions

Adoption of the Consent Agenda

a. Appropriations

1. A-1758

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved Ordinance A-1758 for \$485,753.23.

Aye: Caflisch, Meier, Hogsett

Nay: None

2. P-1719

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved Ordinance P-1719 for \$131,971.13.

Aye: Caflisch, Meier, Hogsett

Nay: None

3. P-1719A

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved Ordinance P-1719A for \$5,166.76.

Aye: Caflisch, Meier, Hogsett

Nay: None

b. Consider approving the minutes of the December 23, 2015 Commission meeting [CITIZENS].

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved the minutes of the December 23, 2015 Commission meeting.

Aye: Caflisch, Meier, Hogsett

Nay: None

- c. Consider authorizing a health insurance reimbursement for employees that have single or family coverage [CITY EMPLOYEES].

As reported on a previous agenda the City health insurance rates were significantly reduced based on a low use year which resulted in a rebate back to the City. The City Clerk has determined how much of the rebate should belong to the City and how much should go back to the employees that paid for health insurance. City staff would like to propose that employees share the savings by providing those employees on single insurance for the last 12 months a one-time \$180 reimbursement and providing those on family insurance for the last 12 months a one-time \$400 reimbursement. Staff recommends approval.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission authorized a health insurance reimbursement for employees that have single or family coverage.

Aye: Caflisch, Meier, Hogsett

Nay: None

- d. Consider change orders to reallocate previously approved projects [CITIZENS].

Previously the Commission approved change orders which were allocated to the 2014 ADA Sidewalk and Ramp Project for the following work:

- Repair of Memorial Hall Ramp damaged by a tree -- \$3,000
- 28 additional downtown ADA ramps -- \$2,400 each for a total of \$67,200.
- Rerouting electrical on the east side of Penn in the 300 block -- This work is to maintain electrical service to the clock at Penn/Chestnut while discontinuing deteriorated electrical in the tree wells -- \$6,500.
- Remove and replace concrete around tree wells -- This is the concrete repair work relating to the electrical work in the preceding item -- \$4,500

Since the 2014 ADA Sidewalk and Ramp Project is tied to a CDBG grant, TranSystems is recommending that the above change orders be reallocated to the 13th Street Sidewalk and Ramp project. Please note that although some of this work has been performed, it is our understanding that none of it has been paid, however, the work has been previously approved by the City Commission. City staff recommends approving the attached change orders

removing this work from the 2014 ADA Sidewalk and Ramp Project and reallocating it to the 13th Street Sidewalk and Ramp Project.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved the attached change orders removing this work from the 2014 ADA Sidewalk and Ramp Project and reallocating it to the 13th Street Sidewalk and Ramp Project.

Aye: Caflisch, Meier, Hogsett

Nay: None

- e. Consider Treasurer's report ending November 30, 2015 [CITIZENS].

Attached is the Treasurer's report ending November 30, 2015. The City Clerk/Finance Director recommends approval.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved the Treasurer's report ending November 30, 2015.

Aye: Caflisch, Meier, Hogsett

Nay: None

Items for Commission Action

- f. Consider proclaiming January 18, 2016 as Dr. Martin Luther King Jr. Commemoration Day [CITIZENS].

Attached is a proclamation proclaiming January 18, 2016 as Dr. Martin Lurther King Jr. Commemoration Day and also encouraging the community to attend the "How will the Courage to Love Help us Build a Culture of Peace" event on Sunday, January 17, 2016 at 3 PM at the Independence High School Performing Arts Center.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the commission proclaimed January 18, 2016 as Dr. Martin Luther King, Jr., Commemoration Day.

Aye: Caflisch, Meier, Hogsett

Nay: None

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- g. Consider an agreement with Mercy regarding demolition of portions of property donated at 800 W. Myrtle [CITIZENS].

The City Attorney has been working with Mercy's Attorneys regarding an agreement relating to the demolition of certain portions of the former hospital due to abatement and other concerns. The City Attorney will review the proposed agreement for Commission consideration.

Motion:

On the motion of Commissioner Meier, seconded by Mayor Caflisch, the commission approved the agreement with Mercy regarding demolition of portions of property donated at 800 W. Myrtle pending an additional sentence with protections for the City to be drafted by the Mayor and approved by the City Attorney.

Aye: Caflisch, Meier

Nay: None

Abstain: Hogsett

- h. Consider authorizing a lease with Jane Phillips Memorial Medical Center, Inc. for space located at 800 W. Myrtle and any related discussion or action [CITIZENS/QUALITY OF LIFE].

The City Attorney has been working with Jane Phillips Memorial Medical Center, Inc. on a space lease in the former hospital building. The City Attorney will review the lease with the Commission at the meeting and make a recommendation.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission approved the lease with Jane Phillips Memorial Medical Center, Inc., for space located at 800 W. Myrtle as presented.

Aye: Meier, Hogsett

Nay: Caflisch

- i. Consider options for video recording Commission meetings [CITIZENS].

At the last meeting it was requested to explore the cost of videotaping City Commission meetings. There are two options to consider:

1. Purchase equipment and perform the videotaping in-house.
2. Hire someone to videotape the meetings.

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Option 1:

We have received two attached quotes for equipment that would enable staff to videotape the Commission meetings in-house. Both options include the capability of streaming the meetings live via the internet.

1. MSM – Two static HD cameras and related equipment that record and stream -- \$7,914
2. McClellan – Two zoom HD cameras and related equipment that record and stream -- \$10,406.60

Option 2:

Record meetings with their equipment, produce a DVD and deliver to staff within two to four business days. For a Thursday night meeting, this would mean that the DVD would be delivered on either Monday, Tuesday or Wednesday of the following week. We received a quote from McHugh Video Productions at a cost of \$200 per meeting.

City staff is recommending a combination of options as follows:

1. Authorize quote from MSM in the amount of \$7,914 to be funded from Quality of Life Funds to purchase equipment that would be mounted in the Veteran's Room. This equipment would be capable of recording and live streaming the Commission meetings via the internet. There may be some additional costs associated with setting up the internet connection, portal and streaming service prior to enabling the live streaming option. However, once the meetings are recorded we will be able to upload them for viewing online and schedule them on Channel 12.
2. Authorize recording of regular Commission meetings that are not recorded via the purchased equipment by McHugh Video Productions at a cost of \$200 per meeting. This would include recording meetings held prior to the equipment being installed and operational, in addition to any meetings held at locations other than the Veteran's Room. Please note that the actual display date of these meetings may be approximately one week after the meeting occurred depending on when the DVD is received by staff.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission authorized the City to contract with McHugh Video Productions at a cost of \$200 per meeting for 5 meetings.

Aye: Caflisch, Meier, Hogsett

Nay: None

- j. Consider authorizing equipment for Civic Center microphones from Quality of Life Funds [CITIZENS].

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One of the issues that Memorial Hall staff is dealing with relates to not having separate frequencies for the wireless mics, which means that if someone is speaking on one wireless mic then the other wireless mics will not function. The following quotes were received to remedy this situation:

1. MSM -- An additional Shure combination body pack and wireless system of the same model mounted in the rack and programmed to work on the existing volume controls. Includes consultation meeting, programming, calibration, one year parts and labor and one year offsite support -- \$1,777. Does not include an optional volume control for an additional cost.
2. McClelland Sound -- Civic Center Wireless Microphone, including all wire, hardware and labor -- \$2,201.80. Optional Wired Remote Control -- \$1,321.74.

City Staff recommends the quote from MSM in the amount of \$1,777.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the commission authorized the purchase of equipment from MSM in the amount of \$1,777.00.

Aye: Caflisch, Meier, Hogsett

Nay: None

- k. Consider discussing the health care assessment working with United Methodist Health Ministry Fund and Kansas Leadership Center [CITIZENS/QUALITY OF LIFE].

Kim Moore with the Kansas United Methodist Health Ministry has suggested that we conduct a "Health Care Assessment". They would be willing to fund, through a grant, the money to pay the cost. This would probably utilize several facilitators and the process would take a few weeks to conduct including a survey.

Attached is information about both the funding organization and the facilitating group. City staff recommends proceeding.

Motion:

On the motion of Commissioner Meier, seconded by Commissioner Hogsett, the commission agreed to move forward with the healthcare assessment process.

Aye: Caflisch, Meier, Hogsett

Nay: None

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- l. Consider 921 W Myrtle.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the commission authorized City Staff to take steps to list 921 W Myrtle for sale following City procedures.

Aye: Cafilisch, Meier, Hogsett

Nay: None

Reports

- m. Report on recycling [CITIZENS/CITY EMPLOYEES].

Attached is a flyer prepared by the Chamber of Commerce announcing the start of the community recycling efforts starting the first Saturday of each month from 8 AM until Noon.

- n. City Board Minutes [CITIZENS/CITY EMPLOYEES].

Attached are minutes from the December 16, 2015 meetings of both the Recreation Commission and the Library Board of Trustees.

- o. 2003-2015 1% Sales Tax Report [CITIZENS]

Attached is the sales tax report funds received for 1% of general fund sales tax receipts for 2003-2015.

Commission Comments:

- Commissioner Hogsett asked about the status of the repairs for the downtown damage from the water main break when a local contractor damaged the water main. The City Manager informed the commission that he met with the contractor this week and are working through the damage to be repaired.
- The manhole in front of Daylight Donuts has failed.
- Commissioner Hogsett asked if any consideration has been given to the new election cycle. It is the City's understanding that this will need to be addressed in 2017.
- Commissioner Meier commented that in 2013 there was a strategic plan and he would like to see it reviewed and updated.
- Mayor Cafilisch noted that the south manhole at 10th and Laurel has floated during the last 2 heavy rains. This needs to be looked into.

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Adjournment


Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the meeting was adjourned.

Aye: Caflisch, Hogsett, Meier

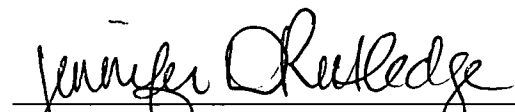
Nay: None


Leonhard Caflisch, Mayor


Gary Hogsett, Commissioner


Fred Meier, Commissioner

Attest:


Jennifer D. Rutledge
Director of Finance/City Clerk

Attendance Sheet
Independence City Commission Meeting
January 14, 2016

PLEASE PRINT

Name

Address

1 Jeray Bright

201 S 13th

2 Gary Morrison

2800 Terra Vista Apt 406

3 Mike Flood

213 Canyon Club Cir

4 Steve McBrat

5 Louise Green

6 Chester Carson

7 Toni Camacho

1901 Patton Ct.

8 Mary Schmidt

1001 N. 2nd St

9 Charles Barker

521 S. 16th

10 Tim Riser

123 West Main Apt 301

11 Robert Meadows

3893 S. 4100 St Independence Ks.

12 Paul Dwyer

2625 Rolling Green

13 Konye Ori

2800 Terra Vista Dr.

14 Azie Barker

15 Aerial Darnell

16 Paul Vets

2712 C.C. Clark

17 Lynda Farmer

18 Mark

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~~John Smith~~
Kathy Soper
Chuck Schmitt
James D. Parker
Dorcas Sutton
Louis Yarn
NED Strickman
Charlotte Caffesek

3015 N 8th

2291 Beacon St

629 S. Park Blvd.

112 Timberlane INDY

600 S. 5th Ind.